

**C O L I S E U M**  
**T E N A N T S   C O R P.**

1775 BROADWAY, SUITE 424, NEW YORK, N.Y. 10019  
TELEPHONE 212-581-4180 FAX: 212-581-4188



Coliseum Park Apartments •

**REQUIREMENTS FOR SUBLET INTERVIEWS**  
**345 West 58<sup>th</sup> Street**  
**30 West 60<sup>th</sup> Street**

*Rev. 1/00*

1. Application for Occupancy;
2. Copy of the executed sublease agreement;
3. Two personal reference letters;
4. Two business reference letters;
5. Two bank reference letters;
6. Statement of assets and liabilities, signed by the prospective subtenant;
7. Employment letter, stating position, salary and length of employment;
8. Landlord reference letter;
9. E.P.A. Lead Paint Disclosure Form (not for studios)
10. Lease/Commencement of Occupancy Notice for Prevention of Lead Based Paint Hazards – Inquiry Regarding Child; and
11. Check for \$150.00 for move-in fee.

**PLEASE NOTE THE FOLLOWING:**

- Three copies of the above package must be collated and submitted to Rosedale Management Co., 1775 Broadway, rm 424, New York, NY 10019 before an interview is scheduled.
- All packages must be submitted at least 5 business days in advance of the interview.
- No incomplete packages will be considered.
- There will be no exceptions.